



PROPOSED FEES AND CHARGES

2017/2018

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Building Control Fees and Charges

<http://www.torbay.gov.uk/planning-and-building/building-control/bc-fees/>

Standard application charges for new dwellings and those created by conversion (Houses, flats and maisonettes not exceeding 300m ² in area and 3 storeys in height)	£ Charges 2016/17 Inc VAT	£ Proposed 2017/18 Inc VAT
1 dwelling	860.00	860.00
2 dwellings	1120.00	1120.00
3 dwellings	1280.00	1280.00
4 dwellings	1440.00	1440.00
5 dwellings	1590.00	1590.00
6 dwellings	1740.00	1740.00

For developments in excess of 6 units, please contact the Building Control Division for details

Standard charges for small domestic buildings, extensions, rooms in the roof, window replacement and electrical installations	£ Charges 2016/17 Inc VAT	£ Proposed 2017/18 Inc VAT
Extension not exceeding 10m ²	450.00	450.00
Exceeding 10m ² but not over 40m ²	690.00	690.00
Exceeding 40m ² but not over 100m ²	950.00	950.00
Any non-exempt Garage/Carport	370.00	370.00
Loft Conversion	660.00	660.00
Renovation of a thermal element to a single dwelling	120.00	120.00
Renovation of a thermal element to any other building	240.00	240.00
Part P electrical installations to a domestic dwelling.	150.00	150.00
Replacement of windows or the installation of solid fuel or oil fired burners	100.00	100.00

(Areas are total floor areas of all storeys measured internally)

Where the total or the aggregation of the floor area of one or more extensions exceeds 100m², the fee is based on cost of works (Table below). Please contact the Building Control Department for details.

Charges for all other building work	£ Charges 2016/17 Inc VAT	£ Proposed 2017/18 Inc VAT
Under £2,000	170.00	170.00
£2,001 – £5,000	330.00	330.00
£5,001 – £10,000	380.00	380.00
£10,001 – £25,000	540.00	540.00
£25,001 – £50,000	690.00	690.00
£50,001 – £100,000	960.00	960.00

For developments in excess of £100,000, please contact the Building Control Division for details

Regularisation Fees Domestic Extensions and Alterations	£ Charge 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
Extension not exceeding 10m sq	530.00	530.00
Exceeding 10m sq but not over 40m sq	805.00	805.00
Exceeding 40m sq and over	1110.00	1110.00
Any garage/carport	430.00	430.00
Loft conversion	920.00	920.00
Renovations and re-roofing	160.00	160.00
All other work to controlled fittings	160.00	160.00
Electrical installation	220.00	220.00
Replacement of windows	160.00	160.00

The Building or Conversion of New Dwellings	£ Charges 2016/17 Inc VAT	£ Proposed 2017/18 Inc VAT
1 dwelling	1005.00	1005.00
2 dwellings	1305.00	1305.00
3 dwellings	1515.00	1515.00
4 dwellings	1680.00	1680.00

Calculation of Charges for all Other Building Work: Estimated Cost of Work	£ Charges 2016/17 Inc VAT	£ Proposed 2017/18 Inc VAT
Under £2,000	240.00	240.00
£2,001 – £5,000	460.00	460.00
£5,001 – £10,000	530.00	530.00
£10,001 – £25,000	760.00	760.00
£25,001 – £50,000	970.00	970.00
£50,001 – £100,000	1350.00	1350.00

*All Building Control charges, except the Regularisation Charge, are subject to VAT.
The charges above include VAT where appropriate.*

Community Safety Fees & Charges

Food, Health & Safety and Public Safety Discretionary Fees

Body alteration registrations	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
http://www.torbay.gov.uk/business/licensing/skin-piercing/		
Tattooing, Electrolysis and Body Piercing (excluding cartridge systems) – Premises	140.00	145.00
Tattooing, Electrolysis and Body Piercing (excluding cartridge systems) – Practitioner	70.00	72.00
Tattooing, Electrolysis and Body Piercing : Amendment to registration	40.00	41.00
Ear piercing using an approved cartridge system – Premises	80.00	82.00
Ear piercing using an approved cartridge system – Practitioner	60.00	62.00
Ear piercing: Amendment to registration	40.00	41.00

Fish Export Certificates	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
Export Certificates (fish) – Basic	34.00	35.00
Export Certificates (fish) – Advanced *	110.00	113.00

* If two or more Advanced Certificates are issued on the same day then the second, third, etc, are charged at the basic rate.

Factual reports to Solicitors following accidents	£ Current 2016/17	£ Proposed 2017/18 Inc VAT
Factual report	135.00 +VAT	140.00
Photocopying per sheet	1.00	1.00
Photographs	Actual costs	Actual costs

Sports Grounds	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
General or Special Safety Certificate (Sports grounds) - new	555.00	570.00
General or Special Safety Certificate (Sports grounds) – alteration requested by sports grounds	280.00	290.00
Regulated Stand (Sports grounds) - new	300.00	310.00
Regulated Stand (Sports grounds) - alteration requested by sports grounds	150.00	155.00

Licensing Discretionary Fees

Street Trading http://www.torbay.gov.uk/business/licensing/street-and-trading/street-trading/	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
Annual	765.00	810.00
Seasonal	604.00	651.00
3 months	342.00	369.00
1 month	147.00	158.00
Daily	102.00	110.00
Replacement or amendment	25.00	28.00
Small Traders 0-15		
1-3 days #	226.00	249.00
4-6 days	329.00	362.00
7-9 days	432.00	475.00
10-12 days	535.00	589.00
13-15 days	638.00	702.00
16+ days	741.00	815.00
Medium Traders 16-30		
1-3 days	546.00	601.00
4-6 days	803.00	883.00
7-9 days	1060.00	1166.00
10-12 days	1318.00	1450.00
13-15 days	1576.00	1734.00
16+ days	1833.00	2016.00
High Traders 31+		
1-3 days	875.00	963.00
4-6 days	1287.00	1416.00
7-9 days	1699.00	1869.00
10-12 days	2111.00	2322.00
13-15 days	2523.00	2775.00
16+ days	2935.00	3229.00

If an applicant applying for an event/events, applies for a number of days within a given time period, even if those days are not consecutive or not at the same location then the charge will be based upon total number of days applied for. However this cannot be done in retrospect.

Community Partnership Events applications can be co-ordinated using the same criteria, even if the events are run by different Community Partnerships.

One Street Trading Consent can then be issued for all those events applied for and they will be listed within the Consent.

Local Community Street Trading Events (i.e. friend of park etc.) where the purpose is charitable, but where stall holders only pay a contribution for charitable purposes - £110 (with agreement from Council)

Larger Community Street Trading Events (i.e. Carnivals, BMAD etc.) where the purpose is charitable, but where stall holders only pay a contribution for charitable purposes - £330 (with agreement from Council)

Charitable Street Trading Events, where ALL money raised is for charitable purposes - Free (with agreement from Council)

Zoo Licensing	£ Current 2016/17	£ Proposed 2017/18
http://www.torbay.gov.uk/business/licensing/animals/zoo/	O/S VAT	O/S VAT
First ever licence	550.00	605.00
Statutory six yearly inspection	275.00	303.00
Periodic three year inspection	275.00	303.00
Informal annual inspection	N/A	175.00
Transfer of Licence	158.00	174.00

Animal Licensing	£ Current 2016/17	£ Proposed 2017/18
http://www.torbay.gov.uk/business/licensing/animals/	O/S VAT	O/S VAT
Animal Boarding Establishments Act 1963	225.00**	248.00**
Animal Boarding Establishments Act 1963 renewal	120.00**	132.00**
Pet Animals Act 1951	225.00**	248.00**
Pet Animals Act 1951 – renewal	120.00**	132.00**
Riding Establishments Act 1964 and 1970 (up to five horses)	350.00**	385.00**
Fee per horse in excess of five	15.00	15.00
Dangerous Wild Animals Act 1976	475.00**	500.00**
Breeding of Dogs Act 1973	225.00**	248.00**
Breeding of Dogs Act 1973 renewal	120.00**	132.00**
Performing Animals registration	113.00**	116.00**

** Plus costs of vets fees as required

Sex Entertainment Premises	£ Current 2016/17	£ Proposed 2017/18
http://www.torbay.gov.uk/business/licensing/sex-entertainment-venue/	O/S VAT	O/S VAT
Sex Shop Establishment: New Application (non refundable)	6000.00	6000.00
Sex Shop Establishment: Annual Licence Fee (non refundable)	3500.00	3500.00
Sex Shop Establishment: Transfer of Licence (non refundable)	3500.00	3500.00
Sexual Entertainment Venue: New Application (non refundable)	6000.00	6000.00
Sexual Entertainment Venue: Annual Licence Fee (non refundable)	3500.00	3500.00
Sexual Entertainment Venue: Transfer of Licence (non refundable)	3500.00	3500.00

Distribution of printed matter	£ Current 2016/17	£ Proposed 2017/18
http://www.torbay.gov.uk/business/licensing/street-and-trading/leaflets/	O/S VAT	O/S VAT
Consent under CNEA to distribute free printed matter – one distributor	105.00	108.00
For each additional distributor up to a maximum of six	20.00	21.00

Park Homes http://www.torbay.gov.uk/business/licensing/caravan-and-park-home-sites/	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
Annual Licence Fee (Lower band)	100.00	100.00
Annual Licence Fee (Higher band)	1000.00	1000.00
Application Fee for a Site Licence	665.00	665.00
Application to Transfer a Site Licence	355.00	355.00
Application to vary conditions on a Site Licence	355.00	355.00
To post site conditions on Council website	82.00	82.00
Compliance Notice – Cost of Notice*	82.00	82.00

*The costs of enforcement will then be added to this figure

Hackney Carriage http://www.torbay.gov.uk/business/licensing/taxis/hackney-carriage/	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
Annual	163.00	175.00
Seasonal	100.00	110.00
Horse drawn annual	115.00	115.00
Seasonal **	67.00	67.00
Vehicle inspection	81.00	84.00
Meter test	45.00	45.00
Driver (New or renewal incl. Badge) one year	107.00	107.00
Driver (New or renewal incl. Badge) three years#	208.00	208.00
Drivers badge (replacement)	25.00	25.00
Transfer (permanent or temporary)/change of vehicle	72.00	79.00
Plate	58.50	64.00
Replacement bracket	15.00	22.00
Knowledge test	64.00	64.00

** For a period of 7 months, commencing with the Easter School Holidays.

Torbay Council is offering the option of a one or three year Drivers Licence, however for the three year Licence this must correspond to a current DBS check.

Private Hire Vehicles http://www.torbay.gov.uk/business/licensing/taxis/private-hire/	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
Annual	145.00	154.00
Vehicle inspection	81.00	81.00
Driver (New or renewal incl. Badge) one year	107.00	107.00
Driver (New or renewal incl. Badge) three years #	208.00	208.00
Excl. Criminal Record Bureau check	79.00	79.00
Drivers badge (replacement)	25.00	25.00
Operator (per vehicle)	67.00	67.00
Transfer (permanent or temporary)/change of vehicle	72.00	79.00
Plate	58.50	64.00
Replacement bracket	15.00	22.00
Knowledge test	64.00	64.00
Door signs per pair	15.00	15.00

Other Charges	£ Current 2016/17 Inc VAT	£ Proposed 2017/18 Inc VAT
Handbook & replacements	15.00	15.00
Assistance/advice appointment	N/A	25.00

Gambling Fees http://www.torbay.gov.uk/business/licensing/gambling/gambling-premises-licence/	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
Application for new premises licence		
Small Casino	8000.00	8000.00
Bingo Premises	3500.00	3500.00
Betting Premises (Tracks)	2500.00	2500.00
Betting Premises (Other)	3000.00	3000.00
Adult Gaming Centres	2000.00	2000.00
Licensed Family Entertainment Centre	2000.00	2000.00
Application to vary premises licence		
Small Casino	4000.00	4000.00
Casino (existing)	2000.00	2000.00
Bingo Premises	1750.00	1750.00
Betting Premises (Tracks)	1250.00	1250.00
Betting Premises (Other)	1500.00	1500.00
Adult Gaming Centres	1000.00	1000.00
Licensed Family Entertainment Centre	1000.00	1000.00
1st Annual Fee		
Small Casino	5000.00	5000.00
Casino (existing)	3000.00	3000.00
Bingo Premises	1000.00	1000.00
Betting Premises (Tracks)	1000.00	1000.00
Betting Premises (Other)	600.00	600.00
Adult Gaming Centres	1000.00	1000.00
Licensed Family Entertainment Centre	750.00	750.00
Application to transfer the premises licence		
Small Casino	1800.00	1800.00
Casino (existing)	1350.00	1350.00
Bingo Premises	1200.00	1200.00
Betting Premises (Tracks)	950.00	950.00
Betting Premises (Other)	1200.00	1200.00
Adult Gaming Centres	1200.00	1200.00
Licensed FEC	950.00	950.00
Application for re-instatement of premises licence		
Small Casino	1800.00	1800.00
Casino (existing)	1350.00	1350.00
Bingo Premises	1200.00	1200.00
Betting Premises (Tracks)	950.00	950.00
Betting Premises (Other)	1200.00	1200.00
Adult Gaming Centres	1200.00	1200.00
Licensed Family Entertainment Centre	950.00	950.00
Application for a provisional statement		
Small Casino	8000.00	8000.00
Bingo Premises	3500.00	3500.00
Betting Premises (Tracks)	2500.00	2500.00
Betting Premises (Other)	3000.00	3000.00
Adult Gaming Centres	2000.00	2000.00
Licensed Family Entertainment Centre	2000.00	2000.00

Application for a premises licence for a premises which already has a provisional statement		
Small Casino	3000.00	3000.00
Bingo Premises	1200.00	1200.00
Betting Premises (Tracks)	950.00	950.00
Betting Premises (Other)	1200.00	1200.00
Adult Gaming Centres	1200.00	1200.00
Licensed Family Entertainment Centre	950.00	950.00
Application checking service for Licensing & Gambling applications		
Premises Licence & Club Premises Certificate applications (Licensing Act 2003 & Gambling Act 2005)	45.00	45.00
Transfer and Vary DPS application (Licensing Act 2003 & Gambling Act 2005)	15.00	15.00
Personal Licence applications (Licensing Act 2003)	10.00	10.00
Permits (Gambling Act 2005)	10.00	10.00
Rate per hour for other application checks	TBC	TBC

Advice and Support	£ Current 2016/17 Inc VAT	£ Proposed 2017/18 Inc VAT
Licensing advice and support visits for Businesses*		
Application licence advice (Up to 2 hours, including site visit & short report, identifying key issues)	50.00	50.00
Food and Safety advice and support visits for Businesses*		
New Business Health Check (Up to 2 hours, including site visit & short report, identifying key priorities)	50.00	50.00
Food Safety documentation health check	50.00	50.00
Pre start up advice for business (Up to 3 hours, including site visit & report)	100.00	100.00
FHRS Audit (How to get or keep a FIVE) (Up to 3 hours, including site visit & report)	100.00	100.00
New/existing business Coaching visit – one to one (Up to 3 hours)	100.00	100.00

**These services are in the process of being developed and further notification will be given before the service and therefore the fees are implemented.*

Pavement Cafe Permit (per annum) http://www.torbay.gov.uk/roads/highways-licenses/street-café/	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
Band 1-up to 10sqm	237.40	237.40
Band 2- 10 to 20sqm	353.45	353.45
Band 3 - 20 to 30sqm	476.10	476.10
Band 4 - over 30sqm	596.20	596.20
In addition to Band above - Permit to include non amplified music	80.00	80.00
Transfer of Licence	80.00	80.00
Variation	100.00	150.00

Trading Standards Discretionary Fees

When a visit is made by a Trading Standards Officer to any premises for the purpose of carrying out any of the functions or activities listed below, each visit may be subject to a minimum charge of **£82.00** per Officer per visit regardless of the nature or amount of work requested or completed.

Visits carried out partly or entirely outside of normal office hours may incur a surcharge of **50%** of the standard fee or of the standard hourly rate per Officer per hour.

Previous discussions with HM Customs & Excise had concluded that fees with the exception of those put forward for the purposes of Section 74 of the Weights and Measures Act 1985, were NOT subject to VAT. This is because the work of local authorities was classified as a 'non-business' activity. However, the situation has now changed. Where applicable, VAT is included in the guidance provided. See Customs & Excise Notice 749 – Local Authorities and Similar Bodies (April 2002) for further details. NB – this may be subject to further review at any time, but is current at the time of writing (November 2007).

This is written on the assumption that the proposed that the proposed Legislative Reform Order (to permit self-verification after adjustment) will come into effect on 1st April 2008. If this were not to be the case, fees for such eventualities would continue to be VAT-exempt.

A. Measuring Instruments Directive	£ Current 2016/17 inc VAT	£ Proposed 2017/18 inc VAT
In order to reflect additional costs associated with examination, testing and documentation, and maintenance of MID notified body status, certain classes of instrument covered by MID should be subject to additional charges as follows:		
<ul style="list-style-type: none"> ● Automatic discontinuous totalisers, automatic rail weighbridges, automatic catchweighers, automatic gravimetric filling instruments and beltweighers 	No extra charge	No extra charge
<ul style="list-style-type: none"> ● Cold water meters ● Measuring instruments for liquid fuel and lubricants ● Measuring instruments for liquid fuel delivered from road tankers 	10% surcharge	10% surcharge
<ul style="list-style-type: none"> ● Capacity serving measures ● Material measures of length 	25% surcharge	25% surcharge

Note: Fees increase for initial MID conformity assessment, but not subsequent re-verification.

Type of Registration/Licence/Fee	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
B. Special Weighing and Measuring Equipment		
For examining, testing, certifying, stamping, authorising or reporting on any type of weighing and measuring equipment not specifically described in Parts B to J below. Time spent is at the place at which the service is provided per Officer/ hour.	82.00	82.00
Such types of equipment specifically excluded from parts B to J below include:-		
1. Automatic or totalising weighing machines.		
2. Equipment designed to weigh loads in motion.		
3. Bulk fuel measuring equipment tested following a stamp having been obliterated in the circumstances set out in Regulation 65 or 66 of SI 1983 No. 1390 (minor modifications affecting air separator or printer arrangements)		
4. Weighing or measuring equipment tested by means of statistical sampling.		
5. The establishment of calibration curves for templates for measuring container bottles.		
6. Templates graduated in millilitres.		
7. Testing or other services in pursuance of a European Community obligation other than EC initial or partial verification.		
C. Weights		
At M2 level with UKAS certification.	41.00	41.00
D. Measures		
1. Linear measures not exceeding 3m, for each scale.	41.00	41.00
2. Capacity measures without divisions not exceeding 1 litre.	41.00	41.00
3. Cubic ballast measures (other than brim measures)	158.00	158.00
4. Capacity measures within divisions, not exceeding 1 litre, including those for making up and checking average quantity packages.	67.00	67.00
5. Templates graduated in millimetres		
a) per scale, first templet	102.00	102.00
b) subsequent templates	51.00	51.00

E. Weighing Instruments	£	£
	Current 2016/17	Proposed 2017/18
	O/S VAT	O/S VAT
a) Non-EC		
Not exceeding 15kg	60.00	60.00
Exceeding 15kg to 100kg	60.00	60.00
Exceeding 100kg to 250kg	60.00	60.00
Exceeding 250kg to 1 tonne	100.00	100.00
Exceeding 1 tonne	165.00	165.00
b) EC (NAWI)		
Not exceeding 250kg	87.00	87.00
Exceeding 250kg to 1 tonne	153.00	153.00
Exceeding 1 tonne	255.00	255.00
2. Weighing instruments as above but incorporating remote display or printing facilities.	Basic fee + 50%	Basic fee + 50%
3. In addition to the fee shown the actual cost to the Authority of hiring and transporting the necessary test equipment. This additional charge will not be made if the submitter provides test equipment to the inspector's satisfaction with a recent test certificate from a Local Authority metrology laboratory, or UKAS accredited metrology laboratory.		

F. Measuring Instruments for Intoxicating Liquor	£	£
	Current 2016/17	Proposed 2017/18
	O/S VAT	O/S VAT
1. Not exceeding 150ml	39.00	39.00
2. Other	53.00	53.00

G. Measuring Instruments for Liquid Fuel and Lubricants	£	£
	Current 2016/17	Proposed 2017/18
	O/S VAT	O/S VAT
1. Container type (unsubdivided)	66.00	66.00
2. Single/multi-outlet (nozzles)		
a) First nozzle tested, per site	122.00	122.00
b) each additional nozzle tested	60.00	60.00
3. Instruments as above with ancillary equipment such as credit card acceptors or note/coin acceptors which require additional testing.	77.00	77.00
4. Testing of peripheral electronic equipment on a separate visit. (Charge per officer/hour)	82.00	82.00

H. Road Tanker Fuel Measuring (above 100 litres)	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
The fixed fee shown below and, in addition, the actual cost to the Authority of hiring and transporting the necessary test equipment. This additional charge will not be made if the submitter provides test equipment to the inspector's satisfaction with a recent test certificate from a Local Authority metrology laboratory, or UKAS accredited metrology laboratory.		
1. Meter measuring systems		
a) Wet hose type with two testing liquids	108.00	108.00
b) Wet hose type with three testing liquids	124.00	124.00
c) Dry hose type with two testing liquids	126.00	126.00
d) Dry hose type with three testing liquids	150.00	150.00
e) Wet/dry hose with two testing liquids	178.00	178.00
f) Wet/dry hose with three testing liquids	200.00	200.00
2. Replacement dipstick - including examination of compartment.		
I. Fees for EC Purposes		
Testing of weighing or measuring equipment (other than non-automatic weighing instruments) with a view to EU initial or partial verification.		
The fee given above for same class of equipment plus 20%		
For other services or facilities provided, or authorisations, certificates or other documents issued in pursuance of any European Community obligation.		
Per officer/hour spent at the place where the service is provided.	77.00	77.00

J. Fees for Section 74(4) of the Weights and Measures Act 1985	£ Current 2016/17	£ Proposed 2017/18
Weighing or measuring equipment submitted for test at the submitter's request.		
For the examination, testing and report on equipment of a type described in the sections above, the appropriate fee (with the addition of VAT) for the same class of equipment (or class of equipment to which the item submitted most closely relates)		
The service of testing weighing equipment calibrated in imperial units will no longer be provided.		
LPG equipment will, in addition to the above fees shown in Section F, attract the cost of the authority hiring the appropriate equipment.		
For the examination, testing and report on other equipment or the weighing or measuring of goods, per officer/hour at the place where the service is provided.	82.00 + VAT	82.00 + VAT

K. Miscellaneous	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
Cancelled appointments (This fee, plus any costs incurred, may be charged).	7.00	7.00
Certificate of errors. For supplying a certificate upon the request of submitter when no other fee is payable.	37.00	37.00

Environmental Protection Discretionary Fees http://www.torbay.gov.uk/asb-environment-and-nuisance/	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
Stray Dogs		
Carriage of Stray Dogs	65.00	67.00
Carriage of Stray Dogs (Government Fine £25.00) plus dog warden transportation costs	90.00	93.00
Payment Plan Arrangement Fee	10.75	11.00
Private Water Supply Charges		
Risk Assessment	210.00	216.00
Sampling Visit	87.00 + analysis costs	90.00
Investigation	110.00	113.00
Granting Authorisation	110.00	113.00
Missed Appointment	38.00	39.00
Scrap Metal Act		
Site Licence Application Fee (3 years)	840.00	865.00
Collectors Licence Application Fee	420.00	432.00
Variation Cost	98.00	100.00
Renewal Fee – Site Licence	630.00	649.00
Renewal Fee - Collector	315.00	325.00

Private Sector Housing – Discretionary Fees http://www.torbay.gov.uk/housing/advice-for-landlords/hmo/	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
HMO Licensing	840.00	865.00
HMO Licensing – assisted application	840.00	865.00
Charges for Housing Act Notices plus reasonable costs incurred by the Council	Variable from 100.00 to 300.00	Variable from 100.00 to 300.00
Immigration Inspection Fee	125.00	129.00
Administrative Charge for landlords who fail to submit documentation when requested	38.00	39.00
Works in Default (minimum admin charge)	£100 or 30% of total works (whichever is greater)	£100 or 30% of total works (whichever is greater)

General Fees for all services	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
Personal Search/Solicitor Enquiries	68.00	70.00
Contaminated Land Searches (per hour)	77.00	79.00
Repayment of fee where error was the applicant's	25.00	26.00
Replacement licence certificates	25.00+ VAT	26.00+ VAT

Note: Visits carried out partly or entirely outside normal office hours may incur a surcharge of 50% on the standard fee or on the standard hourly rate per Officer hour.

Customer Services Fees and Charges

	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
Court Costs (Per liability order)	85.00	85.00
Credit Card Transaction charge (only charged on payments in respect of Council Tax and Business Rates)	2%	2%
Penalty Charge for failure to provide information requested for Council Tax purposes	70.00	70.00
Business Rates Statement of Accounts (Cost per rating list that the request covers. This would be for information relating to each of the following 1990-1994; 1995-1999; 2000-2004; 2005-2009 and 2010-2014 etc)	75.00	100.00

VAT not applicable

Data Protection Subject Access Requests

	£ Current 2016/17	£ Proposed 2017/18
Subject Access Request per person	10.00	10.00

VAT will be applied as applicable

Development Control Fees and Charges

All Outline Applications	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
Sites up to and including 2.5 hectares (per 0.1 hectare)	£385.00	£385.00
Sites in excess of 2.5 hectares	£9,527 + £115 per 0.1 hectare in excess of 2.5 to a maximum of £125,000	£9,527 + £115 per 0.1 hectare in excess of 2.5 to a maximum of £125,000

Householder Applications	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
Alterations/extensions to a single dwelling, including works within boundary	£172.00	£172.00

Full Applications (and First Submissions of Reserved Matters)	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
Alterations/extensions to two or more dwellings (inc flats), including works within boundaries	£339.00	£339.00
New dwellings up to and including 50 (per dwelling)	£385.00	£385.00
New dwellings more than 50	£19,049 + £115 per additional dwelling in excess of 50 up to a maximum fee of £250,000	£19,049 + £115 per additional dwelling in excess of 50 up to a maximum fee of £250,000
Erection of buildings (not dwellings, agricultural, glasshouses, plant nor machinery):		
No increase in gross floor space or no more than 40m ² created by the development	£195.00	£195.00
Increase in gross floor space of more than 40m ² but no more than 75m ² created by the development	£385.00	£385.00
Increase in gross floor space of more than 75m ² but no more than 3,750m ² created by the development	£385 for each 75m² or part thereof	£385 for each 75m² or part thereof
Increase in gross floor space of more than 3,750m ² created by the development	£19,049 + £115 for each additional 75m² in excess of 3750m² to a maximum of £250,000	£19,049 + £115 for each additional 75m² in excess of 3750m² to a maximum of £250,000

The erection of buildings (on land used for agriculture for agricultural purposes)	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
Not more than 465m ² gross floor space to be created by the development	£80.00	£80.00
More than 465m ² but not more than 540m ² gross floor space to be created by the development	£385.00	£385.00
More than 540m ² but not more than 4,215m ² gross floor space to be created by the development	£385 for first 540m² + £385 for each 75m² in excess of 540m² (or part thereof)	£385 for first 540m² + £385 for each 75m² in excess of 540m² (or part thereof)
More than 4,215m ² gross floor space to be created by the development	£19,049 + £115 for each 75m² in excess of 4,215m² (or part thereof) up to a maximum of £250,000	£19,049 + £115 for each 75m² in excess of 4,215m² (or part thereof) up to a maximum of £250,000

Erection of glasshouses (on land used for the purposes of agriculture)	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
Not more than 465m ² gross floor space to be created by the development	£80.00	£80.00
More than 465m ²	£2,150.00	£2,150.00

Erection/alterations/replacement of plant and machinery	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
Site area not more than 5 hectares per 0.1 hectare (or part thereof)	£385	£385
Site area more than 5 hectares	£19,049 + additional £115 for each 0.1 (or part thereof) in excess of 5 hectares to a maximum of £250,000	£19,049 + additional £115 for each 0.1 (or part thereof) in excess of 5 hectares to a maximum of £250,000

Applications other than Building Works	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
Car parks, service roads or other accesses (For existing uses)	£195.00	£195.00
Waste (Use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals)		
Site area Not more than 15 hectares	£195 For each 0.1 hectare (or part thereof)	£195 For each 0.1 hectare (or part thereof)
More than 15 hectares	£29,112 + £115 for each 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £65,000	£29,112 + £115 for each 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £65,000
Operations connected with exploratory drilling for oil or natural gas		
Site area not more than 7.5 hectares	£423 For each 0.1 hectare (or part thereof)	£423 For each 0.1 hectare (or part thereof)
Site area more than 7.5 hectares	£31,725 + additional £126 for each 0.1 hectare (or part thereof) in excess of 7.5 hectares up to a maximum of £250,000	£31,725 + additional £126 for each 0.1 hectare (or part thereof) in excess of 7.5 hectares up to a maximum of £250,000
Operations (other than exploratory drilling) for the winning and working of oil or natural gas		
Site area not more than 15 hectares	214 For each 0.1 hectare (or part thereof)	214 For each 0.1 hectare (or part thereof)
Site area more than 15 hectares	£32,100 + additional £126 for each 0.1 in excess of 15 hectare up to a maximum of £65,000	£32,100 + additional £126 for each 0.1 in excess of 15 hectare up to a maximum of £65,000
Other operations (winning and working of minerals) excluding oil and natural gas		
Site area not more than 15 hectares	£195 For each 0.1 hectare (or part thereof)	£195 For each 0.1 hectare (or part thereof)
Site area More than 15 hectares	£29,112 + additional £115 for each 0.1 in excess of 15 hectare up to a maximum of £65000	£29,112 + additional £115 for each 0.1 in excess of 15 hectare up to a maximum of £65000

Other operations (not coming within any of the above categories)	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
Any site area	£195 for each 0.1 hectare (or part thereof) up to a maximum of £1,690	£195 for each 0.1 hectare (or part thereof) up to a maximum of £1,690
Lawful Development Certificate		
LDC – Existing Use - in breach of a planning condition	Same as Full	Same as equivalent full application
LDC – Existing Use LDC - lawful not to comply with a particular condition	£195.00	£195.00
LDC – Proposed Use	Half the normal planning fee.	Half the equivalent normal planning fee.

Prior Approval	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
Agricultural and Forestry buildings & operations or demolition of buildings	£80.00	£80.00
Telecommunications Code Systems Operators	£385.00	£385.00
Proposed Change of Use to State Funded School or Registered Nursery	£80.00	£80.00
Proposed Change of Use of Agricultural Building to a State-Funded School or Registered Nursery	£80.00	£80.00
Proposed Change of Use of Agricultural Building to a flexible use within Shops, Financial and Professional services, Restaurants and Cafes, Business, Storage or Distribution, Hotels, or Assembly or Leisure	£80.00	£80.00
Proposed Change of Use of a building from Office (Use Class B1) Use to a use falling within Use Class C3 (Dwelling house)	£80.00	£80.00
Proposed Change of Use of Agricultural Building to a Dwelling house (Use Class C3), where there are no Associated Building Operations	£80.00	£80.00
Proposed Change of Use of Agricultural Building to a Dwelling house (Use Class C3), and Associated Building Operations	£172.00	£172.00
Proposed Change of Use of a building from a Retail (Use Class A1 or A2) Use or a Mixed Retail and Residential Use to a use falling within Use Class C3 (Dwelling house), where there are <u>no</u> Associated Building Operations	£80.00	£80.00
Proposed Change of Use of a building from a Retail (Use Class A1 or A2) Use or a Mixed Retail and Residential Use to a use falling within Use Class C3 (Dwelling house), and Associated Building Operations	£172.00	£172.00

Reserved Matters	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
Application for approval of reserved matters following outline approval	Full fee due or if full fee already paid then £385.00 due	

Approval/Variation/discharge of condition	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
Application for removal or variation of a condition following grant of planning permission	£195.00	£195.00
Request for confirmation that one or more planning conditions have been complied with	£28.00 per request for Householder otherwise £97.00 per request	£28.00 per request for Householder otherwise £97.00 per request
Change of Use of a building to use as one or more separate dwelling houses, or other cases		
Not more than 50 dwellings	£385.00 each	£385.00 each
More than 50 dwellings	£19,049 + £115 for each in excess of 50 up to a maximum of £250,000	£19,049 + £115 for each in excess of 50 up to a maximum of £250,000
Other Changes of Use of a building or land	£385.00	£385.00

Advertising	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
Relating to the business on the premises	£110.00	£110.00
Advance signs which are not situated on or visible from the site, directing the public to a business	£110.00	£110.00
Other advertisements	£385.00	£385.00

Application for a New Planning Permission to replace an Extant Planning Permission	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
Applications in respect of major developments	£575.00	£575.00
Applications in respect of householder developments	£57.00	£57.00
Applications in respect of other developments	£195.00	£195.00

Application for a Non-material Amendment Following a Grant of Planning Permission	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
Applications in respect of householder developments	£28.00	£28.00
Applications in respect of other developments	£195.00	£195.00

The above charges are outside of scope of VAT.

CONCESSIONS

EXEMPTIONS FROM PAYMENT

- For alterations, extensions, etc. to a dwelling house for the benefit of a registered disabled person
- An application solely for the carrying out of the operations for the purpose of providing a means of access for disabled persons to or within a building or premises to which members of the public are admitted
- Listed Building Consent
- Planning permission for relevant demolition in a Conservation Area
- Works to Trees covered by a Tree Preservation Order or in a Conservation Area Hedgerow Removal
- If the proposal is the first revision of an application for development of the same character or description on the same site by the same applicant within 12 months of making the earlier application if withdrawn or the date of
- If the proposal relates to works that require planning permission only by virtue of an Article 4 Direction of the Town & Country Planning (General Permitted Development) Order 1995. I.e. where the application is required only
- If the application is for a lawful development certificate, for existing use, where an application for planning permission for the same development would be exempt from the need to pay a planning fee under any other
- If the application is for consent to display an advertisement following either a withdrawal of an earlier application (before notice of decision was issued) or where the application is made following refusal of consent for display of an advertisement, and where the application is made by or on behalf of the same person
- If the application is for consent to display an advertisement which results from a direction under Regulation 7 of the 2007 Regulations, dis-applying deemed consent under Regulation 6 to the advertisement in question
- If the application is for alternate proposals for the same site by the same applicant, in order to benefit from the permitted development right in Schedule 2 Part 3 Class E of the Town and Country Planning (General Permitted
- If the application relates to a condition or conditions on an application for Listed Building Consent or planning permission for relevant demolition in a Conservation Area
- If the application is for a Certificate of Lawfulness of Proposed Works to a listed building
- Prior Approval for a Proposed Larger Home Extension
- If the application is being made on behalf of a non-profit making sports club for works for playing fields not involving buildings then the fee is £385
- If the application is being made on behalf of a parish or community council then the fee is 50%
- If the application is an alternative proposal being submitted on the same site by the same applicant on the same day, where this application is of lesser cost then the fee is 50%
- In respect of reserved matters you must pay a sum equal to or greater than what would be payable at current rates for approval of all the reserved matters.
- If this amount has already been paid then the fee is £385
- If the application is for a Lawful Development Certificate for a Proposed use or development, then the fee is 50%
- If two or more applications are submitted for different proposals on the same day and relating to the same site then you must pay the fee for the highest fee plus half sum of the others
- Where an application relates to development which is within more than one fee category, the correct fee is simply the highest of the fees payable (if not including residential)
- Where an application consists of the erection of dwellings and the erection of other types of buildings (categories 1-4) the fees are added together and maximum can be exceeded
- Where an application crosses one or more local or district planning authorities then the fee is 150% and goes to the authority that contains the larger part of the application site or a sum of the fees if it is less than 150%

Development Control - Planning Pre-Application Fees and Charges

<http://www.torbay.gov.uk/planning-and-building/planning/pre-planning/ln>

Type	£ Current 2016/17 Inc VAT	£ Proposed 2017/18 Inc VAT
Minor Residential: Less than 15 dwellings (per dwelling)	60.00	60.00
Major Residential: 15 dwellings or more per 5,000 m ² (0.5 hectares) up to a maximum of £3,600	900.00	900.00
Commercial: No new floor space (per unit)	50.00	50.00
Commercial: Creation of new floor space (including change of use) per 100m ² up to a maximum of £2,000.	50.00	50.00
Waste, Minerals and Recycling Operations: Waste Management, mineral processing, extraction or storage	600.00	600.00

Please note:

- Householder pre-applications are covered by our development enquiry service.
- Any pre-application enquiry which involves a Listed Building will be subject to an additional charge of £60 (incl. VAT).
- For mixed use development; please add the residential and commercial fees together as a cumulative fee will be applicable.
- All other proposals will be charged at the hourly rate of £60 (incl. VAT) contact us for further information.
- In some instances the Council will wish to refer development proposals to the independent Torbay Design Review Panel. A separate fee will be required to cover the cost of using the Panel

Governance Fees and Charges

Copies of Agendas, Reports, Minutes, Constitution, Forward Plan	£ Current 2016/17	£ Proposed 2017/18
Electronic	FOC	FOC
Hardcopy: minimum fee for up to 5 pages	5.15	5.20
Hardcopy: per A4 side from page 6 onwards	0.52	0.55
Audio recordings of Council and Development Management Committee Meetings (electronic, per disc)	10.30	10.50
Certificate of Registration (Hardcopy)		
Current year only	15.00	15.00
Including Previous Register's Information	20.00	20.00
Per additional name	5.00	5.00
Hardcopy: Copies of the Electoral Roll per Ward (Calculated pro rata)	cost on request	cost on request
Hardcopy: Review Panel Reports	8.50+VAT	8.50+VAT

VAT will be charged where applicable.

Highways Fees and Charges

<http://www.torbay.gov.uk/roads/highways-licenses/>

License	Chargeable Matter	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
Permission to place skip on the public highway (Section 139) or	Consideration and administration of application (10 days) Within H/A published notice period (more than 10 days) or renewal of existing licence (more than 5 days notice).	43.80	45.10
Scaffolding and gantry licence (Section 169) or	Consideration and administration of application (10 days) Outside H/A published notice period (10 days and less)	87.55	90.20
Consent to deposit building materials / make temporary excavation in the highway. (Section 171) or	Where a site visit is required during consideration of application (per visit)	87.55	90.20
Consent not to erect hoarding or fence during building (Section 172)	Where an inspection of the site reveals non-compliance (per visit)	87.55	90.20
	Where the operation obstructs an on-street parking bay administered by the Council (Charge for loss of revenue)	22.15	22.80

Inspection of hoarding or fence set up during building (Section 172 & 173)	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
Inspections made by H/A to monitor compliance with statutory duties (per visit)	87.55	90.20
Adopted Highway	43.80	45.10

Control of construction of cellars under street		£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
(Section 179)	Consideration and administration of application		
Or			
(Section 180[1])	Where a site visit is required during consideration of application (per visit)	87.55	90.20
Or			
Control of light into cellars (Section 180 [2])	Where an inspection of the site reveals non-compliance of application (per visit)	87.55	90.20

Vehicle crossings over footways and verges (Section 184)	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
Consideration of a request to execute such works as are specified in the request for constructing a vehicle crossing when works executed by H/A contractor		
Consideration of a request to execute such works as are specified in the request for constructing a vehicle crossing when works executed by applicants contractor	43.80	45.10
Where a site visit is required during consideration of application (per visit)	87.55	90.20
Where an inspection of the site reveals non-compliance (per visit)	87.55	90.20

Clearance of accident debris (Section 41 & 130)	£ Current 2016/17 Inc VAT	£ Proposed 2017/18 Inc VAT
This actively relates to requests which do not form part of the Council's service e.g. removal of items from gullies. Anything done by H/A in connection with clearance of accident debris during working hours	29.64	30.54

	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
Road closure & traffic restrictions (Section 14[1] & [2])		
Anything done by traffic authority in connection with the making of an order		
Under section 14 (1)	1,297.50	1,336.45
Signing Schedule	1,425.00	1,467.75
Under section 14 (2) (under 5 days)	255.00	262.65
Optional signing schedule for alternative route for Section 14 (2) (under 14 days)	127.50	131.35
Additional exceptional administrative work by traffic authority See New Roads & Street Works Act, Co-Ordination Code of Practice S7.3.22	At cost	At cost
Advertising	At cost	At cost

	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
Suspension of parking (Section 49 [4])		
Anything done by the local traffic authority in connection with or in consequence of a request to suspend the use of a parking place or part of it	At cost	At cost

	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
Route signs (Section 65 [1])		
Consideration of request to permit a traffic sign to indicate the route to specified land or premises	At cost	At cost
The placing by the traffic authority of a sign in accordance with a request of the kind referred to in the previous para.	At cost	At cost
Provision of Disabled Parking Bay (Anything done by the local traffic authority in connection with or in consequence of a request to provide a disabled parking bay)	355.70	370.50
Provision of access lines (Anything done by the local traffic authority in connection with or in consequence of a request to place access lines)	102.65	108.30

	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
Street Naming & Numbering		
Amending House/Number change (Cost per address)	42.20	43.45
New Development - Naming Street (Cost per street)	184.00	189.50
New Development - Per plot (Cost per plot)	39.50	40.70

Legislation reference Traffic Signs & General Directions Regs 1994	£ Current 2016/17 Inc VAT	£ Proposed 2017/18 Inc VAT
Portable traffic signals (Reg 32 para 47 & TD 21/85) Design work by H/A	At cost	At cost
Damage to council property (Anything done by the authority to repair damage caused by others)	At cost	At cost
Technical Information		
Basic Search	178.80	184.20
Large Search	309.00	318.60
Extra Large Search	573.60	591.00
Traffic Data Request		242.40

Street Works Regulation Made Under NRSWA 1991	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
Random sample (Section 75). Fee per unit of inspection	47.50	47.50
Investigatory work from routine inspection. Fee per unit of inspection	70.00	70.00
Investigatory works from third party report (Section 72 [1]) Fee per unit of inspection	70.00	70.00
Defect inspection (Section 72 [2]), Joint visit, remedial works in progress, remedial works complete - per unit of inspection	50.00	50.00
Defect Notice (per copy)	52.50	54.10
Inspection checklist (per copy)	52.50	54.10

Street Works Licence (Section 50)	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
Licence for new apparatus		
1. Capitalised fee	187.50	193.15
2. Administration fee	216.50	223.00
3. Inspection fee (3 phases)	154.50	154.50
Authorisation for works on existing apparatus		
1. Administration fee	123.00	126.70
2. Inspection fee (3 phases)	154.50	154.50

Overhead structures (including tower cranes, banners etc.)	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
Consideration and administration of application Within H/A published notice period (3 days or less)	43.80	45.10
Consideration and administration of application Outside H/A published notice period (3 days or less)	87.55	90.20
Where a site visit is required during consideration of application (per visit)	87.55	90.20
Where an inspection of the site reveals non-compliance (per visit)	87.55	90.20

Legal Services Fees and Charges

Type of Document	£ Current 2016/17 Inc VAT	£ Proposed 2017/18 Inc VAT
A3 colour plan hardcopy	6.18	6.50
A3 black and white plan hardcopy	2.47	2.50
Plans larger than A3 (hardcopy)	Price on application	Price on application
A4 black and white sheet (hardcopy per sheet)	10p +VAT	10p
Admin Fee (minimum)	5.00	6.00

If there is a requirement for significant research the administration charge will increase. The requestor will be advised prior to processing the request

Libraries Fees and Charges

<http://www.torbay.gov.uk/libraries/>

Chargeable Activities		£ Charges 2016/17 Inc VAT	£ Proposed 2017/18 Inc VAT
Adults: Overdue Books & Audio Books per item per day	To a maximum charge of £3.24	0.18	0.18
Over 65's: Overdue Books per item per day	To a maximum charge of £1.80	0.10	0.10
Over 65's: Overdue Audio Books per item per day	To a maximum charge of £1.80	0.10	0.10
16/17 years: Overdue Books per item per day	To a maximum charge of £1.08	0.06	0.06
16/17 years: Overdue Audio Books per item per day	To a maximum charge of £1.08	0.06	0.06
Charge for final reminder letter		1.00	1.00
Hire of music CD's per week	To a maximum charge of £2.88	0.50	0.50
Hire of language courses per 3 weeks		1.00	1.00
Language course: Overdue charges Per day	To a maximum of £3.60	0.16	0.16
Hire of DVD			
Yellow Band: Per week		2.60	2.60
Yellow Band: Overdue charge per day	To a maximum of £6.00	0.50	0.50
Blue Band: Per week		2.00	2.00
Blue Band: Overdue charge per day	To a maximum of £4.80	0.40	0.40
White Band: One week only		FOC	FOC
White Band: Overdue charge per day	To a maximum of £1.80	0.16	0.16
Music Sets & Playsets	(Joint arrangement with Devon & Plymouth libraries)	Postage fees to be levied	Postage fees to be levied
Use of Library Computers			
Members - First Hr		FOC	FOC
Members - Extra time (per half hour)		1.00	1.00
Non-members (per half hour)		1.00	1.00

Use of Fax machine			
Transmission within UK - First page		1.00	1.00
Transmission within UK - Subsequent pages (each)		0.75	0.75
Transmission outside UK - First Page		1.50	1.50
Transmission outside UK - Subsequent pages (each)		1.00	1.00
Printed Receipts (per page)		0.50	0.50
Photocopies & Printouts			
A4 Black & White per copy		0.10	0.10
A3 Black & White per copy		0.20	0.20
A4 Colour per copy	(where available)	0.50	0.50
A3 Colour per copy	(where available)	0.75	0.75

Reproduction		£	£
		Current 2016/17 Inc VAT	Proposed 2017/18 Inc VAT
A4 Laser Copies		1.50	1.50
A3 Laser Copies		3.00	3.00
A4 Laminated Copies		3.00	3.00
A3 Laminated Copies		4.50	4.50
A4 Photocopies (up to 4 copies)	(In connection with Local Studies/ref research)	2.00	2.00
A3 Photocopies (up to 4 copies)	(In connection with Local Studies/ref research)	3.00	3.00
Digital Scans (Staff Scanning & emailing of image)		5.00	5.00
Digital Scans (Staff scanning image & download to CD/DVD)		6.00	6.00
Digital Copies for slide shows: Per image		5.00	5.00

Royalty Fees & Charges		£	£
		Current 2016/17 Inc VAT	Proposed 2017/18 Inc VAT
Illustration in book		16.80	17.40
Small reproductions	(e.g. Postcards, greeting cards, book jackets)	48.00	49.20
Large reproductions	(e.g. Posters, Prints, advertisements)	90.00	92.40
Photographic blow-ups	(For interior decoration)	60.00	62.40
Television, Video, Film strips, Slides		60.00	62.40
Digitised images for use CD-ROMS, networks & the internet		60.00	62.40

The above fees are for the UK rights for a single use of one black and white image or for a regional broadcast. For colour reproduction the above fee is doubled. World rights, national broadcasts: above fee to be doubled again. Repeat showings, new additions, above to be halved. Requests for reproduction rights should be made in writing to the Head of Libraries, Torquay Library, Lymington Road, Torquay, TQ1 3DT (who will have discretion in exercising these charges).

Reservation charges		£	£
		Current 2016/17 Inc VAT	Proposed 2017/18 Inc VAT
Adult: Items in stock or on order in Torbay		0.60	0.60
Child: Items in stock or on order in Torbay		FOC	FOC
Adult: Items ordered from other authorities		4.00	4.00
Child: Items ordered from other authorities		N/A	N/A
Renewal		2.20	2.20

Hire of meeting rooms		£	£
		Current 2016/17 Inc VAT	Proposed 2017/18 Inc VAT
Torquay Library - Profit making organisation learning centre		14.75	15.00
Torquay Library - Non Profit making organisation learning centre		7.60	8.00
Torquay Library - Profit making organisation Interview room		9.70	10.00
Torquay Library - Non Profit making organisation Interview room		5.60	5.60
Brixham Library Room Hire & Laptops - Profit making organisation		11.70	12.00
Brixham Library Room Hire & Laptops - Non Profit making organisation		7.10	7.50
Weekday: Surcharge for hire outside library opening hours (per hr or part thereof)		20.00	21.00
Weekend: Surcharge for hire outside library opening hours (per hr or part thereof)		25.00	26.00

Local Land Charges Department Fees and Charges

<http://www.torbay.gov.uk/planning-and-building/land-charges/land-charges-fees/>

	£ Current 2016/17	£ Proposed 2017/18
Official search in the whole or any one part of the Local Land Charges (LLC) Register (including the issue of an Official Certificate of Search):		
In respect of one parcel of land	26.00	26.00
In respect of each additional parcel of land (subject to agreement)	5.00	5.00
Personal search in the whole or any one part of the LLC Register (regardless of the number of parcels of land)	FOC	FOC
Replies to all Required Enquiries of Local Authorities (Form Con 29R):		
In respect of one parcel of land	60.50	60.50
In respect of each additional parcel of land (subject to agreement)	12.00	12.00
Total cost of providing 'Standard' (LLC1 and CON29) Search on one parcel of land.	89.00	89.00
Total cost of providing 'Standard' (LLC1 and CON29) Search on each additional parcel of Land.	17.00	17.00
Ask a question of your own	15.00	15.00
Replies to individual enquiries on Form Con 29R:		
Administration fee	10.00	10.00
Question 1.1 (a) to (i) - Planning decisions and pending applications	7.00	7.00
Question 1.1 (j) to (l) - Building regulation decisions and pending applications	5.00	5.00
Question 1.2 - Local development plans	FOC	FOC
Question 2.1 (a) - Roads, footways and footpaths	4.00	4.00
Question 2.1 (b) to (d) - Roads, footways and footpaths	3.00	3.00
CON29 Question 2.2 to 2.5 Public rights of way	4.00	4.00
Question 3.1 - Land required for public purposes	1.00	1.00
Question 3.2 - Land to be acquired for road works	1.00	1.00
Question 3.3 (a) to (c) - Sustainable drainage systems	FOC	FOC
Question 3.4 (a) to (f) - Nearby road schemes	1.00	1.00
Question 3.5 (a) to (b) - Nearby railway schemes	1.00	1.00
Question 3.6 (a) to (l) - Traffic schemes	6.00	6.00
Question 3.7 (a) to (g) - Outstanding notices	7.00	7.00
Question 3.8 - Contravention of building regulations	2.00	2.00
Question 3.9 - Notices, orders, directions & proceedings under Planning acts	4.00	4.00
Question 3.10 (a) to (h) - Community Infrastructure Levy	5.00	5.00
Question 3.11 - (a) to (b) - Conservation area	1.00	1.00
Question 3.12 - Compulsory purchase	1.00	1.00
CON29 Question 3.13 (a) to (c) - Contaminated land	1.00	1.00
Question 3.14 - Radon gas	FOC	FOC
Question 3.15 (a) to (b) - Assets of community value	FOC	FOC
Replies to Optional Enquiries of Local Authority (Con 29O) – each enquiry	10.00	10.00
Additional enquiry – each (subject to agreement)	15.00	15.00
Office copy of any entry in the Local Land Charges Register:		
Collected by hand	2.00	2.00
Sent via post/document exchange system	5.00	5.00

Recreation & Parks Fees and Charges

Outdoor Sport	£ Current 2016/17 Inc VAT	£ Proposed 2017/18 Inc VAT
http://www.torbay.gov.uk/leisure-sports-and-community/sports/sports-facilities/		
Soccer, Rugby, Hockey Per Match		
Seniors: including showers/changing	58.20	60.00
Juniors (15 and under): including showers/changing	22.15	23.00
Seniors: excluding showers/changing	27.80	28.70
Juniors (15 and under): excluding showers/changing	13.90	14.40
Football League Clubs Only League and Cup fixtures Season Fee (including showers/changing)		
Saturday Clubs – Senior	756.60	779.50
18 games – additional games pro rata	42.25	44.00
15 games	630.50	649.50
12 games	505.00	520.50
Sunday Clubs – Senior	505.00	520.50
12 games – additional games pro rata	42.25	44.00
All Junior Teams		
Under 8's: - 12 games	63.50	65.50
Under 8's: Additional games pro rata	6.00	6.50
Under 9's & 10's: - 12 games	84.50	87.50
Under 9's: Additional games pro rata	8.00	8.50
Under 11's: – 12 games	105.00	108.50
Under 11's: Additional games pro rata	9.00	9.50
Under 12's: – 12 games	123.00	127.00
Under 12's: Additional games pro rata	11.00	11.50
Under 13's & 14's: games – 12 games	147.50	152.00
Under 13's: Additional games pro rata	12.00	12.50
Under 18's: – 12 games	168.50	174.00
Under 18's: Additional games pro rata	13.00	14.00
Hire of Pitch (Per Pitch)		
Seniors: per day	142.20	146.50
Juniors: per day	94.80	98.00
Mini: per day	42.25	44.00
Hire of Changing Rm: per day	42.25	44.00
Training Sessions		
Use of field (Not Pitch) per session	14.00	14.50
Showers/changing facilities per session	32.00	33.00
Schools		
Schools Sports Day: No marking or changing rooms	14.00	14.50
Schools Sports Day: With Changing rooms	32.00	33.00
Cricket Seniors		
All day Saturday or Sunday matches	82.50	85.00
Afternoon or evening matches: Excluding Saturday and Sunday	58.50	60.50
Cricket Juniors		
Under 18's: All day Saturday/Sunday matches	48.50	50.00
Under 14's: All day Saturday/Sunday matches	37.00	38.50
Afternoon or evening matches		
Under 18's: Excluding Saturday and Sunday	34.00	35.50
Under 14's: Excluding Saturday and Sunday	26.50	27.50
Athletics Training Session		
Torre Valley North, including marked track	47.50	49.00

Tennis (per court, per hour)		
Playdec surface/classic	6.00	6.50
Equipment hire	3.00	3.50
Court & equipment hire:- Hard Court	11.00	11.50
Booking fee	2.00	2.50
Lost Ball	3.00	3.50
Approved local clubs	6.00	6.50

Helicopter Landings	£ Current 2016/17 Inc VAT	£ Proposed 2017/18 Inc VAT
http://www.torbay.gov.uk/roads/helicopters/		
Week Days 09.00 - 17.00: Per landing - up to 2hrs	84.00	87.00
Additional hourly rate	29.28	30.60
Out of Hours inc 5pm till dusk: per landing - up to 2hrs	120.00	123.60
Additional hourly rate	43.20	44.40
Saturday: Per landing up to 2 hrs	120.00	123.60
Additional hourly rate	43.20	44.40
Sunday: Per landing up to 2hrs	156.00	160.80
Additional hourly rate	60.00	61.80

Allotments (Annual Charge)	£ Current 2016/17 O/S VAT	£ Proposed 2017/18 O/S VAT
http://www.torbay.gov.uk/leisure-sports-and-community/parks/allotments/		
Per 25 Square Metre with water	4.20	4.50
Per 25 Square Metre without water	2.70	2.80
Tool Lockers – Sherwell Valley	2.50	2.60

Parkwood Torbay Leisure Centre	£ Current 2016/17 Inc VAT	£ Proposed 2017/18 Inc VAT
http://www.leisurecentre.com/torbay-leisure-centre/PriceList		
Swimming		
Adult	3.50	4.00
Junior	3.00	3.50
60+/Disabled	3.00	3.50
Early Morning (Members only)	3.50	4.00
Family ticket (2 adults & up to 3 children)	8.00	8.50
Season Tickets:-		
3 Months	72.00	74.50
6 Months	133.50	138.00
12 Months	238.00	245.50
Aquatone		
Aquazone 10 Week (child)	48.00	49.50
Aquazone 10 Week (adult)	48.00	49.50
One to One	14.50	15.00
Two to One	18.50	19.05
Aquazone Direct Debit (child per month)	19.17	19.75
Sports Activities		
Squash: Peak Time	6.50	7.00
Squash: Off Peak	5.50	6.00
Junior Squash: Off Peak	2.50	3.00
Badminton: Peak Time	8.00	8.50
Badminton: Off Peak	6.50	7.00
Table Tennis (1 hour)	3.50	4.00
5-a-side (1 hour)	35.00	36.50
Health & Fitness Suite	6.50	7.00

Recreation Activities		
Adult Recreation	5.00	5.50
Creche	2.50	3.00
50+ Recreation	3.50	4.00
Soccer School	2.50	3.00
Sequence/Tea Dance	3.00	3.50
Equipment Hire		
Racket	1.50	2.00
Football	1.50	2.00
Towel	2.00	2.50
Shower Only	2.00	2.50
Area Hire		
Whole Sports Hall per hour	67.50	70.00
Whole Swimming Pool per hour	67.50	70.00
1/3 Swimming Pool per hour	33.00	34.00
Whole Minor Hall per hour	23.70	25.50
Whole Beesley Room per hour	21.20	22.00
Aerobics		
Aerobics per hour	4.50	5.00
Step Aerobics per hour	4.50	5.00
All Weather Pitch		
Whole Area 1 hour: Off Peak	26.50	27.50
Whole Area 1 hour: Peak Time	35.50	37.00
Whole Area 1 hour: Floodlit	48.00	49.50
Whole Area ½ hour: Off Peak	15.00	15.50
Half Area - 1 hour: Off Peak	15.00	15.50
Half Area - 1 hour: Peak Time	24.80	26.00
Half Area - 1 hour: Floodlit	31.50	32.50
Non-Member Entrance Fees		
Adult	2.00	2.50
Junior	2.00	2.50
60+/Disabled	2.00	2.50
Sauna Per Person	5.00	5.50
Membership		
Adult	30.00	31.00
Junior	14.00	14.50
Family	43.75	45.50
60+/Disabled	17.00	18.00
Car Park Pass (Members Only)	9.00	9.50
Holiday: 1 week family (includes parking)	19.00	20.00

Torquay Girls Grammar School A.T.P – Community Use	£ Current 2016/17 Inc VAT	£ Proposed 2017/18 Inc VAT
Whole Area: Per hour	40.70	42.00
7-a-Side: Per Match	24.20	25.00

Palace Theatre	£ Current 2016/17	£ Proposed 2017/18
Commercial Hire	exempt of VAT	exempt of VAT
Commercial Hire: Day Rate	775.00	775.00
Commercial Hire: Per Hour (minimum 2)	82.50	82.50
Additional Technical: Per hour	16.50	16.50
Performance Charge	150.00	150.00
Deposit	20%	20%
Box Office Charge	10% or 160 whichever is the greater plus VAT	10% or 160 whichever is the greater plus VAT
Credit Commission	3%	3%
Merchandising	25%	25%
Insurance Cover	10%	10%
Poster Sites	3.25	3.25 + VAT
Piano		
Use and moving of tuned grand piano	60+ VAT	60 + VAT
Grand per additional performance	10.00	10 + VAT
Upright piano use	50+ VAT	50 + VAT
Upright per additional performance	10.00	10 + VAT
Additional Tuning (Per tuning)	35+ VAT	35 + VAT
Non Commercial Hire	exempt of VAT	exempt of VAT
Day Rate	545.00	545.00
Per Hour 10:00 - 18:00 (minimum 3). Sundays will incur an additional 25% on cost	40.00	40.00
Per Hour 18:00 - 23:00 (minimum 3). Sundays will incur an additional 25% on cost	62.00	62.00
Additional Technical Per Hour (minimum 2)	16.50	16.50
Performance Charge	150.00	150.00
Deposit	10%	10%
Box Office Charge	10% or 160 whichever is the greater + VAT	10% or 160 whichever is the greater + VAT
Credit Commission	3%	3%
Merchandising	10%	10%
Insurance Cover	10%	10%
Poster Sites	3.25	3.25 + VAT

Torre Abbey Mansion	£ Current 2016/17	£ Proposed 2017/18
http://www.torre-abbey.org.uk/visit/prices-openingtimes	Inc VAT	Inc VAT
Adults	7.85	8.00
Concession	6.45	7.00
Children - (3 - 15 yrs)	3.10	0.00
Family	18.80	N/A
Garden	4.00	2.50
Garden Concession	3.30	2.00
Annual Ticket Adult	16.00	18.00
Annual Ticket Concession	13.00	15.00
Annual Ticket Family	30.00	N/A
Annual Garden Ticket	9.00	9.00
Groups		
Adult Garden Group (-18)	4.00	N/A
Adult Garden Group (+18) *(Change to Garden Tour)	3.30	4.00
Adult Group (15+) House and Gardens	6.00	6.50
Garden Workshops/Activities		
Informal activity/self led activities (under 18s)	1.50	1.50
Formal education activities (under 18s)	4.00	4.00
Garden Workshop/Activities for adults	10.00	10.00
House and Garden Workshop/Activites		
Informal activity/self led activities (under 18s) *(Change to free with paying adult)	2.50	0.00
Informal activity/self led activities (Adults) *(Change to free with paying adult)	5.00	7.00
Formal education activities (under 18s)	3.00	4.00
Workshop/Activities for adults	5.00	5.00
Lectures		
Lecture on site	6.00	7.00
Lecture off site (flat rate)	40.00	40.00
Room Hire		
Spanish Barn (3 day) weekends 1st April - 30th Sept	2000.00	4,000.00
Spanish Barn (3 day) weekday & weekends 1st Oct - 31st March	750.00	2,500.00
Spanish Barn 09.00 - 18.00 (2 day) weekends 1st April - 30th Sept	750.00	1,500.00
Spanish Barn 09.00 - 18.00 (2 day) weekday & weekends 1st Oct - 31st March	400.00	1,000.00
Ballroom weekends 1st April - 30th Sept	250.00	400.00
Ballroom weekday & weekends 1st Oct - 31st March	150.00	300.00
Undercroft weekends 1st April - 30th Sept	250.00	400.00
Undercroft weekday & weekends 1st Oct - 31st March	150.00	300.00
Chapel All Year	80.00	150.00
Palm House	40.00	100.00
Marquee land charge (per day)	350.00	500.00
Formal gardens and ruins (per hour) (photography)	40.00	100.00
Formal gardens and ruins (per hour) (receptions)	not listed	150.00
House after 6pm (per hour)	70.00	150.00
Spanish Barn extended hours (2 day past 6pm, 3 day past 12pm) (per hour)	70.00	150.00
Gathering space (only applicable for; Spanish Barn, Chapel, Palm House)	100.00	300.00
Exclusivity weekends 1st April - 30th Sept (all rooms & garden, public still in situ)	2250.00	4,500.00
Exclusivity weekdays & weekends 1st Oct - 31st March (all rooms & garden, public still in situ)	900.00	3,000.00
Room Hire - Learning Lab		
Commercial Day Rate	not listed	200.00
Non-commercial day rate (This rate can also be applied to Undercroft & Ballroom)	not listed	100.00

Community Transport Fare Car	£ Current 2016/17	£ Proposed 2017/18
http://www.torbay.gov.uk/roads/travel/community-transport/fare-car/	Inc VAT	Inc VAT
Monday		
Zone 1: Brixham Residents to Sainsburys	4.40	4.40
Zone 1: Brixham/Galmpton Residents to The Willows	6.00	6.00
Zone 2: Paignton South Residents to Sainsburys	3.80	3.80
Zone 2: Paignton South Residents to The Willows	5.20	5.20
Tuesday		
Zone 4: Torquay Residents to Torquay Town Centre	3.80	3.80
Zone 4: Torquay Residents to The Willows	4.00	4.00
Wednesday		
Zone 4: Torquay Residents to The Willows	4.00	4.00
Thursday		
Zone 1: Brixham/Galmpton Residents to Morrisons	4.40	4.40
Zone 1: Brixham/Galmpton Residents to Paignton Town Centre	4.40	4.40
Zone 2: Paignton South Residents to Morrisons	3.90	3.90
Zone 2: Paignton South Residents to Paignton Town Centre	3.90	3.90
Friday		
Zones 2 & 3: Paignton Residents to Morrisons	3.90	3.90
Zones 2 & 3: Paignton Residents to Town Centre	3.90	3.90
Zone 3: Paignton North Residents to The Willows	4.30	4.30
Zone 1: Brixham Residents to Brixham Town Centre	6.00	6.00

Registration Service Discretionary Fees and Charges

<http://www.torbay.gov.uk/registrar/>

Marriage or Civil Partnership Ceremonies	£ Current 2016/17 Inclusive of VAT where applicable	£ Proposed 2017/18 Inclusive of VAT where applicable
Attending at Approved Premises in the Torbay district		
Monday to Friday - up to 6pm	444.00	444.00
Monday to Friday - 6pm to 8pm	469.00	469.00
Monday to Friday - from 8pm	519.00	519.00
Saturday - up to 6pm	469.00	469.00
Saturday - from 8pm, Sunday or Bank Holiday	519.00	519.00
At Cockington Court in the Cary Room		
Monday to Saturday – up to 6pm	316.00	316.00
Monday to Saturday – 6pm – 8pm	394.00	394.00
Monday to Saturday – after 8pm, Sunday or Bank Holiday.	444.00	444.00
Torbay Register Office, Cockington Court	50.00	50.00
Booking of Approved Premises Venue ceremony Non Refundable Deposit required (to be deducted from final fee when paid)	50.00	50.00
At a registered building	90.00	90.00
Giving Notice		
Giving a notice of intent to marry or form a civil partnership (each partner)	35.00	35.00
Attendance of a Registrar to verify the declaration of a house-bound person	47.00	47.00
Attendance of a Registrar to verify the declaration of a detained person	68.00	68.00
Premises License		
License for Approved Premises to hold ceremonies - NEW (valid 3 years)	1,400.00	1,400.00
License for Approved Premises to hold ceremonies - RENEW (valid 3years)	1,000.00	1,000.00
Additional room to be added to a current licence	100.00	100.00
Non Statutory Ceremonies		
Naming ceremonies	180.00	180.00
Renewal of Vows	180.00	180.00
Commitment ceremonies	180.00	180.00
Talk through of Ceremony Fee		
Face to Face	25.00	25.00
Via E-mail	FOC	FOC
Admin fee for changes to bookings	10.00	10.00
Other Ceremonies		
Private/Family Event Citizenship Ceremony	100.00	100.00

Resort Services Fees and Charges

<http://www.torbay.gov.uk/leisure-sports-and-community/beaches/beach-huts-and-furniture/>

Chalets/Cabins	£ Current 2016/17 Inc VAT	£ Proposed 2017/18 Inc VAT
Annual		
Meadfoot – Annual 1st Floor	2165.00	2165.00
Meadfoot – Annual 1st Floor : Sun Terrace	2705.00	2867.00
Meadfoot – Annual Ground	1410.00	1452.00
Broadsands - Annual Charge	1675.00	1675.00
Oddicombe - Annual Charge	1135.00	1476.00
Per Week		
Meadfoot - Per week to June and September	99.00	105.00
Meadfoot- Per week and August	116.00	123.00
Oddicombe - Per week to June and September	66.00	86.00
Oddicombe - Per week and August	77.00	100.00
Per Day		
Oddicombe - Per day to June and September	19.00	25.00
Oddicombe - Per day and August	23.00	30.00
Meadfoot - Per day to June and September	28.00	30.00
Meadfoot - Per day - Ground Floor only - July and August	33.00	35.00
Beach Hut		
Annual		
Council Beach Hut - Breakwater	N/A	731.00
Site Only - Preston & Goodrington South	N/A	466.00
Site Only - Broadsands, Goodrington North, Youngs Park and Roundham	N/A	456.00
Site Only - Breakwater	N/A	451.00

Council Beach Huts Summer Season	£ Current 2016/17 Inc VAT	£ proposed 2017/18 Inc VAT
April to September inclusive		
Breakwater	520.00	540.00
Broadsands, Goodrington North, Youngs Park and Roundham	520.00	551.00
Preston & Preston Marine Parade & Goodrington South	520.00	572.00
Summer per week		
April to June and September	66.00	73.00
July and August	77.00	85.00
Summer per day		
April to June and September	19.00	21.00
July and August	23.00	26.00
Site Only – Summer Season		
Corbyn Head	355.00	376.00
Breakwater	250.00	260.00
Broadsands, Goodrington North, Youngs Park and Roundham	250.00	265.00
Preston & Preston Marine Parade & Goodrington South	250.00	275.00
Corbyn self-maintained	72.00	79.00
Council Beach Huts Winter Season	£ Current 2016/17 Inc VAT	£ Proposed 2017/18 Inc VAT
Selected sites only		
October to March inclusive	182.00	191.00
Non-refundable deposit per week	20.00	20.00
Beach Huts – Winter Storage		
Stored off site	175.00	196.00
Admin Transfer charge	35.00	40.00
Beach Hut transfer charge	70.00	78.00
Beach Hut scrappage charge	76.00	91.00
Beach Hut List Charge	25.00	25.00

Beach Furniture	£ Current 2016/17 Inc VAT	£ Proposed 2017/18 Inc VAT
Deckchair per week	5.00	8.00
Deckchair per day	2.00	3.00
Deckchair per half day	1.50	2.00
Directors chair per week	N/A	12.00
Directors chair per day	N/A	5.00
Directors chair per half day	3.00	3.50
Sunlounger per week	10.00	12.00
Sunlounger per day	4.00	5.00
Sunlounger per session	3.00	4.00
Sunlounger cushion per day	2.00	1.00
Parasol per day	3.00	3.50
Windbreak per day	3.00	3.50
Event Deckchair Hire		
Deckchair per day	3.00	3.50
Delivery/Collection – prices on application but minimum charge	50.00	60.00
Event		
Primary Event Space	N/A	750.00
Secondary Event Space	N/A	500.00
Large filming requiring staff input	N/A	500.00
Small filming no staff input	N/A	250.00

All charges are inclusive of VAT.

Room Hire - Fees and Charges

Paignton Library

<http://www.torbay.gov.uk/libraries/meeting-rooms/>

Room Hire		£ Current 2016/17	£ Proposed 2017/18
Triple meeting room (10, 11, 12)	Full Rate Per Hour	21.40	22.05
	Discounted Rate Per Hour	9.65	9.95
Double meeting room (10, 11) or (11, 12)	Full Rate Per Hour	19.30	19.90
	Discounted Rate Per Hour	8.55	8.80
Single Meeting room (10) or (11) or (12) or (13)	Full Rate Per Hour	12.85	13.25
	Discounted Rate Per Hour	5.90	6.10
Learning Centre	Full Rate Per Hour	16.00	16.50
	Discounted Rate Per Hour	9.65	9.95
Media Room	Full Rate Per Hour	5.35	5.50
	Discounted Rate Per Hour	2.65	2.75

Note: Where the use of a meeting room will attract VAT, an additional amount at the appropriate VAT rate will be added to the total booking cost.

Assembly Hall, Torquay

Room Hire		£ Current 2016/17	£ Proposed 2017/18
Basic Hire (Minimum session hire 5 hours)	Full Rate Per Hour	26.80	27.60
	Discounted Rate Per Hour	21.40	22.05
Late surcharge (after 11pm)	Full Rate Per Hour	54.35	56.00
Sunday surcharge	Full Rate Per Hour	12.40	12.75
Kitchen	Full Rate Per Hour	14.80	15.25

Note: Where the use of a meeting room will attract VAT, an additional amount at the appropriate VAT rate will be added to the total booking cost.

Spatial Planning Fees and Charges

Type of Document	£ Current 2016/17 Inc VAT	£ Proposed 2017/18 Inc VAT
Torbay Local Plan		
Hardcopy incl. CD-ROM	50.00	50.00
Hardcopy postage	10.00	10.00
CD-ROM Only	5.00	5.00
Online	FOC	FOC
View in Person	FOC	FOC
Supplementary Planning Documents (SPDs) plus a wide range of documents forming the evidence base for the existing and emerging Torbay Local Plan (Hardcopy)	Prices vary depending on document. Cost can be obtained from the Strategy and Project Delivery Team	Prices vary depending on document. Cost can be obtained from the Strategy and Project Delivery Team
Other A4/A3 size documents up to 10 sheets		5.00
A4 photocopies of plans if over 10 pages	0.10	0.50
A3 photocopies of plans if over 10 pages	0.20	0.50
Type of Document		
Hardcopy Decision Notices	20.00	20.00
Hardcopy Tree Preservation Orders	45.00	45.00
Hardcopy Section 106 Agreements	35.00	35.00
Hardcopy Committee Reports	10.00	10.00
Online	FOC	FOC
Type of Document		
Other A4/A3 size documents up to 10 sheets	5.00	5.00
Other A4/A3 size documents over 10 sheets (each sheet)	0.50	0.50
A2 Plans per sheet	6.00	6.00
A1 Plans per sheet	12.00	12.00
A0 Plans per sheet	18.00	18.00
Planning History Searches E-mail or Hardcopy (per site per hour)	50.00	50.00

**Large quantities of documents may take a longer turnaround period.*

Town Diary

	£ Current 2016/17 INC VAT	£ Proposed 2017/18 INC VAT
Admin Fee for charity, fundraising and information stands - price is per day	36.00	36.00
Small Displays with a table and chairs/leaflets/information/gazebo/display stands - price is per day	66.00	66.00
Commercial companies with a discount for block bookings - price is per day 3 months bookings - 5% discount 6 months bookings - 10% discount 9 months bookings - 12.5% discount 12 months (year) bookings - 15% discount	192.00	192.00

Torbay Velopark Fees and Charges

<http://www.torbay.gov.uk/leisure-sports-and-community/sports/cy>

Community Users		£ Charges 2016/17 Inc VAT
Annual Membership + Annual Parking Pass	Adult	80.00
	Family (2 Adults, 3 juniors)	110.00
	Juniors (U18 in FTE)	N/A
	Seniors (Over 60)	50.00
Annual Membership	Adult	60.00
	Family (2 Adults, 3 juniors)	90.00
	Juniors (U18 in FTE)	30.00
	Seniors (Over 60)	30.00
Annual Membership + Annual Parking Pass (corporate)	Adult	70.00
	Family (2 Adults, 3 juniors)	90.00
	Juniors (U18 in FTE)	N/A
	Seniors (Over 60)	45.00
Annual Membership (corporate)	Adult	50.00
	Family (2 Adults, 3 juniors)	70.00
	Juniors (U18 in FTE)	25.00
	Seniors (Over 60)	25.00
Monthly	Adult	20.00
	Family (2 Adults, 3 juniors)	35.00
	Juniors (U18 in FTE)	10.00
	Seniors (Over 60)	10.00
Weekly	Adult	8.00
	Family (2 Adults, 3 juniors)	15.00
	Juniors (U18 in FTE)	5.00
	Seniors (Over 60)	5.00
Daily Session	Adult	2.50
	Family (2 Adults, 3 juniors)	6.50
	Juniors (U18 in FTE)	1.50
	Seniors (Over 60)	1.50
Promotional sessions and sponsored fund raising sessions	Adult	1.00
	Family (2 Adults, 3 juniors)	5.00
	Juniors (U18 in FTE)	1.00
	Seniors (Over 60)	1.00

Affiliated Clubs (hire of track at least 10 times per year)	Track Length	£ Charges 2016/17 Inc VAT*
Per session (1hr)	0.5 Km	20.00
	1.0 Km	35.00
	1.5 Km	50.00
Per 4 hr session (Training)	0.5 Km	60.00
	1.0 Km	100.00
	1.5 Km	160.00
Daily Hire 8 hrs	0.5 Km	110.00
	1.0 Km	200.00
	1.5 Km	300.00

Note Affiliated clubs are Exempt from VAT if they book 10 or more sessions and its exclusive use to the club*

Non-Affiliated Clubs	Track Length	£ Charges 2016/17 Inc VAT
Per session (1hr)	0.5 Km	35.00
	1.0 Km	50.00
	1.5 Km	75.00
Per 4 hr session (Training)	0.5 Km	100.00
	1.0 Km	175.00
	1.5 Km	250.00
Daily Hire 8 hrs	0.5 Km	200.00
	1.0 Km	300.00
	1.5 Km	450.00

Private/Commercial (non club use)	Track Length	£ Charges 2016/17 Inc VAT
Hire other events per half day 4hrs	0.5 Km	175.00
	1.0 Km	250.00
	1.5 Km	400.00
Hire other events per day 8 hrs	0.5 Km	250.00
	1.0 Km	500.00
	1.5 Km	700.00

Schools (Monday to Friday use only)	Track Length	£ Charges 2016/17 Inc VAT
per session (1hr)	0.5 Km	20.00
	1.0 Km	30.00
	1.5 Km	50.00
per 4 hr session (Training)	0.5 Km	50.00
	1.0 Km	75.00
	1.5 Km	100.00
Daily Hire 8 hrs	0.5 Km	100.00
	1.0 Km	125.00
	1.5 Km	200.00
Bike Hire plus Helmet	Per Session	4.50
Bike, Trailer or Seat Hire plus Helmet	Per Session	6.00
Helmet Hire	Per Session	2.00
Bike, Helmet and Baby Traile	Per Session	4.50